



BUSINESS ASSESSMENT SOLUTIONS INC

Providing e**SS**ential Services and Curriculum
for Private Career Colleges in Ontario

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≈ ABOUT THE EDUCATOR & CREATOR ≈

A natural leader formally trained as a learning and development educator, Jerry Bishop guides Business Assessment Solutions Inc. in its offering with over two decades of experience in training, coaching and design.

She brings invaluable experience—an experience of real-world knowledge at the core of what matters to clients. Referred to as an “eSSential experiential leader” for her ability to instill inspiration and unlock potential with her coaching, Jerry brings out the best in people.

Her work providing regulatory compliance guidance with Private Career Colleges in Ontario has led to receiving **100% positive adult education and subject matter assessments and a legacy of securing the Superintendent’s approval.**

Jerry is a member of Career College Ontario and a member of the National Association of Career Colleges Personal Support Worker Advisory Committee.

She is also a long-standing member of the “PARIS” user-testing group in preparation for the launch of the new system within the Private Career College sector.

≈ WHAT OUR CLIENTS ARE SAYING ≈



Jordan Johnston, National Enterprise Solutions Manager, Private Career Colleges

Mc-Graw Hill Education

Partnering with Jerry Bishop has provided a more complete solution for our clients looking at new program development. Jerry's professionalism and detailed understanding of curriculum design and ministry requirements have been a tremendous service to our clients. This partnership has provided clients with a complete educational solution from curriculum to delivery. Jerry adds value with her attention to detail, industry knowledge, and ability to clearly walk customers through the process.

Bhupinder Sidhu, Owner

Knox Bridge College of Business, Technology & Healthcare

Jerry is very organized, methodic, and orderly with a wealth of knowledge and experience, which has added lot of value to our start-up project. She is also fair-minded, honest and trustworthy and I would not hesitate to recommend Jerry for any new college and expansion of existing college.



≈ WHAT OUR CLIENTS ARE SAYING ≈



Muhammad Watto, President and CEO
Legal and Professional Education College

Ms. Bishop has assessed our college for two diploma programs, which resulted in the approval of our programs from the Ministry of Education Ontario. I am really pleased and impressed with the knowledge and skills she has in completing her work and related tasks. I would love to recommend her to anyone for services as Third Party Program Assessment (Distance Education).

Larry Stewart, Owner
Native Education and Training College

Jerry has become a valuable asset to NETC, bringing in her many eSSential toolkit curriculum's and field placement skills passbooks and achieving 100% positive assessment. Along with this, she brings much Private Career College compliant knowledge and RICC system expertise.



Visit our [website](#) and [LinkedIn](#) for more testimonials on Jerry's work.



THE ESSENTIALS AT-A- GLANCE

≈ eSSENTIAL SERVICES ≈

Customized services for Private Career Colleges

- Consultation (Registration and Program Approval)
- Registration and Program Approval Applications
- Instructor-led Classroom Curriculum Design
- Curriculum Lesson Plan Development
- Distance Education
 - ✓ Consultation
 - ✓ Design and Processes
 - ✓ Third Party Assessment
- Adult Education and Subject Matter Assessment
- Regulatory Policy Design and Development
- Key Performance Indicator Administration
- Onsite Audit of Student Files
- Management Response to Audit Findings

Specialists in navigating the often-complex regulatory areas, navigating Ministry compliance and working with Private Career Colleges in Ontario, since 2004.



PRIVATE CAREER COLLEGE SERVICES

≈ VOCATIONAL eSSENTIAL TOOLKITS ≈

Available as Instructor Classroom Led and
Distance Education Versions

Diploma Programs

- Classroom Education Assistant
- Business Management
- Business Administration
- Medical Office Administration
- Community Services Worker Gerontology
- Developmental Services Worker
- Hairstyling
- Esthetics

Business Assessment Solutions builds new toolkits on a regular basis. Let us know if you would like one customized for you.

Certificate Programs

- Food Service Worker

Business Assessment Solutions has a legacy of receiving 100% positive adult education and subject matter expert assessments.



PRIVATE CAREER COLLEGE SERVICES

What's included with each toolkit?

- 1,000+ hours of theory and practical supported with a practicum-based placement or problem-based scenarios.
- Program application and customization of specified appendices with responses unique to your college.
- Market research and job advertisements.
- RICC system entries of program application files; packaging of file materials and submission to the Ministry.
- Third-party assessors, for the subject matter expert and adult education third-party assessments.
- Use of the curriculum contents from within the toolkit.
- Follow-up engagement until approval of the program by the Superintendent.
- USB key of the program application and supporting Appendix H files.
- Key publishers to secure permission to use the instructor resources including online version of the textbooks, PowerPoint Presentations and test banks as available.

Need to add to or update your current curriculum?

Consider the time saving and ease of securing your customized eSSential Curriculum Toolkit.



PRIVATE CAREER COLLEGE SERVICES

≈ NON-VOCATIONAL ESSENTIAL TOOLKITS ≈

- Business Management Foundations
- Entrepreneurship Foundations
- Customer Service Fundamentals
- Sales Management Fundamentals
- Project Management Basics
- Accounting Basics
- Marketing Basics
- Communication with Exceptionalities
- The Individual Education Plan (IEP)
- Autism Spectrum Disorder
- Gerontology Foundations & Life Span Development

Business Assessment Solutions has a selection of ready-made non-vocational courses you may find of interest to offer at your college.



PRIVATE CAREER COLLEGE SERVICES

What's included with each toolkit?

Similar to the Appendix H files found with the vocational programs your toolkit will map out all information needed to deliver your non-vocational program including:

- ✓ Course description and hours
- ✓ Textbook and other resources
- ✓ Evaluation methods
- ✓ Competencies and objectives
- ✓ Topics and sub-topics



Inquire about Business Assessment Solutions building other non-vocational programs as offerings at your college.



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